

YMCA LOUISIANA



2009 YOUTH LEGISLATURE
February 12 – 14, 2009

"Democracy Must Be Learned by Each Generation."

Y YOUTH & GOVERNMENT™

We build strong kids, strong families, strong communities.

Revised September 30, 2008

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GENERAL INFORMATION

2008 YOUTH LEGISLATURE DEADLINES & FEE INFORMATION

December 8, 2008

Committee Chair Applications (page 44)

First Draft of House, Senate & Novitiate Bills submitted online at www.lahiy.org (see page 18 for a sample bill)

Week of December 8, 2008

Pre-LEG - \$5.00 cost per student

Intent to Run forms will be completed (page 45)

Supreme Court, Couriers, Aides, & Liaisons will be elected (pages 46 & 47)

January 5, 2009

APPLICATIONS - Governor's & Lt. Governor's Cabinet, and Press (pages 48 & 49)

January 5, 2009

Club/School Registration (page 39) with the following attached:

Conference Fees

- \$175 per student includes:
Registration materials, t-shirt, dinner at the formal banquet, hotel, 4 people to a room (A limited number of rollaway beds are available at a cost of \$20)
- Fee of \$210 per room for Adult Advisors. Advisor shirts are an additional \$10 per shirt.
- All monies are non-refundable.
- Conference fee AFTER due date is \$195.

Code of Conduct Return Form for each student (page 50)

Rooming list (page 53)

Final Draft of House, Senate & Novitiate bills (submitted online at www.lahiy.org)

PDT Research (text only, bring visuals to conference)

February 12-14, 2009

2008 YOUTH LEGISLATURE – 46th Anniversary

Holiday Inn South

9940 Airline Highway

Baton Rouge, LA 70816

PRE-LEG

The purpose of Pre-LEG is to prepare delegates for the Baton Rouge Conference by providing training in the phases of the program in which they are interested.

In this session club members will cover the following:

- Committee Chair Selection
- Review 1st Draft Bills
- Committee Procedures
- Debate Practice
- Policy Development Team Session
- Election of House/Senate Staff
- Election of District Candidates for State Office

Sample Pre-LEG Schedule:

Registration
 Introductions
 Committee Chairs Announced
 Committees
 - (this time will be used to determine strengths and weaknesses of a bill)
 Election of Supreme Court Justices (2 for each district)
 Election of House/Senate Staff (couriers, aides & liaisons)
 Election of District Candidates for State Office

NOTE: It will be necessary for clubs to train or secure training for their members in the following areas: bill writing, debate procedures, bill topics, knowledge of the positions in the House/Senate Staff that are available, and continued debate practice.

DISTRICT LIST:

- **Baton Rouge**
- **New Orleans**
- **Shreveport**
- **W. St. Tammany**

YOUTH LEGISLATURE STATE OFFICERS

This year's officers were elected at last year's conference to serve you. Their information is listed below so that you can contact them with any questions.

Office	First Name	School	Email Address or Phone
Governor	Mark Dupee	CE Byrd Hi-Y	mdupee@yahoo.com
Lt. Governor	Ryan Goodwin	CE Byrd Hi-Y	r.gwin@yahoo.com
Secretary of State	Morgan Franklin	Caddo Hi-Y	morganfranklin2001@yahoo.com
Speaker of the House	Ella Rose	CE Byrd Tri-Hi-Y	Cinderella7673@aim.com
Speaker Pro-Tem	Hayden Schulingkamp	Mandeville Hi-Y	hmeternity@gmail.com
House Floor Leader	Rob Rosencrans	Newman Hi-Y	Rfr905@gmail.com
President of the Senate	Matthew Brandeburg	Caddo Hi-Y	matthewbrandeburg@gmail.com
President Pro Tem	Katie Morganti	SJA Tri-Hi-Y	29652@sjamail.net
Senate Floor Leader	Wil Thomas	Mandeville Hi-Y	originalhyme@yahoo.com
PDT Presiding Officer	Sallie Holmes	Ben Franklin	sallieholmes@gmail.com
Chief Justice	Breard Snellings	Mandeville Tri-Hi-Y	kinghoot101@aol.com
Paper Press Editor	Betsy Bateman	Mandeville Tri-Hi-Y	Purpleandgold515@bellsouth.net
Video Press Editor	Amanda Simoneaux	SJA Tri-Hi-Y	30824@sjamail.net

GENERAL PARTICIPATION

This manual is designed to provide you with information on how to participate in YMCA Youth Legislature and what you can do to prepare for the actual conference.

TO PARTICIPATE IN THE YMCA YOUTH LEGISLATURE program, a delegate must meet the following requirements:

- Membership in a registered Hi-Y/Tri-Hi-Y Club in Louisiana.
- Payment of Hi-Y/Tri-Hi-Y annual dues.
- Attendance at Pre-LEG training session.
- Completion of the assignment required for your position by the assigned deadline.
- Fulfillment of any other requirements determined by your YMCA or club advisor.
- Completion of five (5) required service hours for the YMCA or another approved group.

SAMPLE CONFERENCE PROGRAM

THURSDAY

4:30- 5:30pm

5:30-7:00pm

7:00pm

Registration and dinner on your own
Travel to Host School and Opening Session
Committee Meetings

FRIDAY

8:00am

8:30 am

9:00am

12:00pm

1:00pm

6:00pm

Opening Joint Session
Travel to the Capital * if available
All programs are in session.
Lunch
All programs resume.
Banquet or Formal Reception and Governor's Ball

SATURDAY

8:00 am

9:00 am

12:00

Opening Joint Session
All programs in Session
Closing Session

CONFERENCE ON NATIONAL AFFAIRS

The YMCA Conference on National Affairs was started in 1968 as a follow-up to the Youth and Government Programs conducted by the YMCA throughout the country. This program offers unusual opportunities to a young person to do research in the areas of national and international concern, to organize this information into a documented proposal, to engage in intensive discussion and to debate this proposal with outstanding young people from other states.

DATES: Each year CONA is held the week of July 4th.

LOCATION: Blue Ridge Assembly, a YMCA Conference Center, located in Black Mountain, North Carolina (30 minutes from Asheville, NC)

WHO CAN ATTEND:

Freshman, sophomores, and juniors who have participated in Louisiana's Youth Legislature or Model United Nations conferences are eligible to apply. Delegates are selected by a committee from both conferences. Contact Pete Hicks, Paula G. Manship Branch Director for more information on how to apply.

Talk with those delegates who have attended National Affairs in prior years.

2008 NATIONAL AFFAIRS DELEGATES:

- Madelaine Fahrman, University Tri-Hi-Y
- Joe Gipson, Catholic Hi-Y
- Aaron Caffarel, Catholic Hi-Y
- Libby Ingram, McKinley Hi-Y
- Meagan Roberts, SSA Tri-Hi-Y
- Breard Snellings, Mandeville Tri-Hi-Y
- Kylee Lewis, Central Hi-Y
- Sara Beth Hennessey, Caddo Magnet Hi-Y
- Elizabeth Steitz, Episcopal Hi-Y
- Catherine Caldwell

DELEGATE INFORMATION & RESOURCES

PARTICIPANT PROGRAMS

LEGISLATIVE BRANCHES (House & Senate)

This is an opportunity to write legislation (a bill) on a topic that you feel strongly about. Members of the House and Senate are expected to write and present well thought out bills in addition to participating in debate.

LEGISLATOR- (House or Senate)- Each club will have a designated number of representatives in the House and Senate proportionate to the number of club members reported on its official Club Roster and how many other schools are participating. Members of the House and Senate are expected to turn in the final draft of their bill by the deadline. Additional responsibilities of Legislators are to participate in committees, and attend all scheduled events *Each legislator will be provided a placard. House & Senate members without a placard will not be recognized.*

NOVITIATE PROGRAM

This introductory program is formulated to instruct new LEG members in the basic procedures of government. The Lt. Governor and his/her cabinet will oversee this program. Novitiates will learn to improve their bill writing techniques and debate procedures and gain more information about other aspects of the LEG program. In addition, the Novitiate program will establish presiding officers and debate bills within their program. Members of the Novitiate program are expected to turn in the final draft of their bill by the deadline. *Each Novitiate will be provided a placard. Novitiates without a placard will not be recognized.*

A delegate may participate in the following ways:

NOVITIATE - Each club will be allowed to send ten (10) delegates who will be participating in Youth Legislature for the first time only.

LT. GOVERNOR'S CABINET – (see application on page 45) – Two delegates will be selected to the Lt. Governor's Cabinet to assist the Lt. Governor in running the Novitiate program and serving the PDT program. These delegates must have attended LEG for at least one year prior to applying for this position.

LT. GOVERNOR'S AIDE – (elected at Pre-LEG) – One aide will assist the Lt. Governor in his duties.

POLICY DEVELOPMENT TEAM

Policy Development Team (PDT) offers students the opportunity to work on solutions for a statewide problem. PDT is recommended for those students who have previous Youth LEG experience and prefer smaller (20 people) debate.

To participate in Policy Development Team (PDT) each school will send a team of two delegates. Schools will be allowed to participate in PDT on a first-come, first-serve basis. Once a team has been assigned, they will log on to www.lahiy.org to receive the project materials. Each team will have to review and complete research prior to the Youth LEG conference. At the conference, the PDT will prepare a solution to the problem. The project will be presented to the Youth Governor, Lt. Governor, their cabinets, and to the entire conference at the closing session.

SUPREME COURT PROGRAM (selected at Pre-LEG)

The Supreme Court Program is comprised of two (2) Supreme Court justices from each district. A copy of parliamentary procedure, which one needs to be familiar with, will be provided to all participants. All participants are also encouraged to bring a copy of the U.S. Constitution and the Louisiana Constitution. Delegates from each district will be chosen at Pre-LEG to participate. Supreme Court Justices debate constitutionality of bills presented at Youth Legislature.

GOVERNOR'S CABINET (see application on page 45)

The Governor's Cabinet is comprised of eight (8) members. The duties of a Governor's Cabinet member are to assist the Governor in reviewing and recommending bills for the Governor's packet, gathering information, interviewing authors and others on value and intent of bills. This position will represent the Governor during committees. The presiding Committee Chair must recognize cabinet members. They must follow the rules of committee. They may not alter the calendar or vote. After being recognized by the chairman, they may speak for one minute following the bill sponsor's closing statement in committees only. Cabinet members represent the Governor during legislative sessions. The presiding officer must recognize them. They may not vote and may speak during intent speeches only unless a motion within the chamber is made to allow them to speak.

CHIEF OF STAFF – (appointed by Governor through the Governor's Cabinet application process) – Serves as liaison between Governor's Cabinet and Governor

GOVERNOR'S AIDE - (elected at Pre-LEG) - The Governor's Aide's primary duties include assisting the Youth Governor and locating Legislators needed by the Youth Governor as he/she prepares research on bills passed by both Chambers.

LEGISLATIVE COURIER PROGRAM (see application on page 44)

A page's main role is to deliver messages from one chamber to another or to find a Senator or Representative whose bill has come up on the docket. The Chief of Staff will be the State Board member in charge of this program. In addition, the Floor Liaison for the House, the Floor Liaison for the Senate, the Associate Justice of the Supreme Court (State Board) and the Chief of Staff will supervise pages in their respective areas.

A delegate may participate in the following ways:

LEGISLATIVE COURIER – (selected from each district) - There are a limited number of positions: 2 to the House, 2 to the Senate, and 1 to Supreme Court

FLOOR LIAISON-HOUSE & SENATE (elected at Pre-LEG)

1. Work with the Chief of Staff to supervise pages in respective area.
2. Assist the leader of his respective chamber.

PRESS CORPS (see application on page 46)**Paper**

1. The Paper Press will meet throughout Youth Legislature to receive assignments and to help prepare editions of the Youth LEG newspaper. Preparation of the newspaper includes writing, editing, layout, and typing.
2. Members of the Paper Press will cover assignments and turn in their articles as requested. Selected reporters will receive awards at the closing session, so writing ability is necessary.
3. Some Paper Press delegates may be assigned as photographers for the paper.
4. A maximum of 10 delegates will be selected for paper press.

Video

1. A delegate films and reports on news and social events at Youth Legislature. These broadcasts take on the form of a local news program. Delegates are encouraged to bring their own video equipment.
2. A maximum of 5 delegates will be selected for video press.

COMMITTEE CHAIR - (see application on page 41) - This is a select group of outstanding Hi-Y/Tri-Hi-Y students. This position allows you to preside over a committee as well as debate and vote while the House/Senate is in session. Committee Chairs are expected to write bills for their respective chambers and may **ONLY** be members of the House or Senate.

Qualifications:

1. Must have attended Youth Legislature at least one year prior as a legislator and have **thorough** knowledge of parliamentary procedure.
2. Must attend the required Pre-LEG training session.
3. Must not be a candidate for any State Office.

Responsibilities:

1. Study thoroughly the procedures for committees.
2. Attend the district Committee Chairman trainings held at Pre LEG and Youth LEG.
3. Attend the initial meeting of Committee Chairmen led by the House Speaker and Senate President at Youth LEG.
4. Maintain good control during committees and make sure that as soon as bills pass your committee they are kept and ranked by your co-chair.
5. Make sure that your co-chair is accurately keeping all amendments and bill materials together in a neat fashion.
6. Promote lively, intense debate
7. Make sure committee members understand their responsibilities.
8. Pay attention to all bill presentations. The co-chairs must rank the bills from their committee, and submit their recommendations to House Speaker or Senate President.

BILL WRITING GUIDE

So you want to join the Youth Legislature?

A delegate in the Youth Legislature has two main jobs – writing bills and then debating these bills with other students. Later on, you'll learn how to debate, but for now, let's learn some basics of writing a bill.

What is a bill? - In short, a bill is an idea that is written down and debated by House and/or Senate. If a majority of the House, a majority of the Senate, and the Governor agree with your bill, then it becomes law.

Getting Started - What would you do if you were in charge in our state? Would you make sure all children had health care? Would you change the way we paid taxes? Would you figure out a way to make our roads and bridges safer? What is a debatable issue that our state is facing.

These are the sorts of questions you begin with as a youth legislator. Come up with an idea for something that would benefit the people of the State of Louisiana. Don't worry if you don't think of something right away. Just keep your eyes and ears open for ideas, and something will come to you. Reading or watching the news usually will give you some ideas. You may want to bounce a few ideas off of your teachers, parents, or friends.

Also – if you don't want to write a bill by yourself, you can partner up with another person.

Just keep in mind: you can only write bills that affect the State of Louisiana.

Getting Started – Part II

Now that you have an idea for your bill, you will need to explore your idea a little bit. What are the existing laws about your topic? Have other states tried your idea?

For example, let's say you want to increase the tax on cigarettes in the State of Louisiana. Some things you would want to find out: How much are cigarette taxes right now? How much are cigarette taxes in other states? Have there been any studies that show that raising taxes on cigarettes cuts down on smoking? Stuff like that.

A few well-worded Google searches should set you down the right path. The Louisiana Hi-Y/Tri-Hi-Y website has a "LINKS" section for research. Also, experienced delegates in your club, your club sponsors, or other Hi-Y/Tri-Hi-Y folks will probably be able to suggest a few other sources for your research.

Don't freak out if you can't find a lot of information on your topic – just know that the authors of the best-written and best-debated bills usually do some preparation.

Writing a Draft

Definitely, the best way to understand the structure of a bill is to look at a lot of examples. There are a few in this packet, plus your club advisors should have some old bill books somewhere for you to look at.

A quick tour through the parts of a bill:

Be sure to include your last name and your school, as shown in the examples.

Title: This briefly states the subject of your bill and summarizes the sections that are in it. The examples will show you how it is done. *Helpful hint* Do this part very last, after you have written the rest of your bill.

Enacting Clause: Very important part – it’s what gives your bill the full force of law. It is the same in all acts, “Be it enacted by the YMCA Youth legislature of Louisiana”.

Short Title Section: Optional – if you want to give your bill a cute, easy to remember title, such as the “Louisiana No Child Left Behind Act of 2007”

Section(s) that Describe the Substance of Your Idea: Describe what you want to make illegal, what you want to make legal, or what program you want to create, etc. Look at examples of other bills to see how it is done. You can use more than one of these Sections to describe what your bill will do.

Definitions for the Purpose of Your Bill: If you use unfamiliar terminology in your bill, you may want to define these words in this section. If your bill uses the term “High School Student”, you may clarify it in your definitions section as “All public school students in the State of Louisiana within the grades 9 to 12”. Look at examples, and use common sense – don’t define the word “the” or “is” even if you think it might be funny.

Penalties: Use this section only if it applies to your bill. What will the poor idiot who violates your law have to do as punishment? A lot of bills structure the penalties to depend on the number of times the person has violated the law before (i.e. on the first offense, you get a \$100 fine. On the second offense, you get your driver’s license taken away for one month, etc)

The next two sections are word for word in all Youth Legislature bills. But, just so you know what they mean:

Repealing Clause: “All acts or parts of laws in conflict with these provisions are hereby repealed.” This means that your bill will take away the effect of any old laws that conflict with your old laws. Let’s say the Old Law said that Louisiana’s state bird was the scissor-tailed fly catcher. Your new law says that the state bird is the Vulture. This clause ensures that your new law will take the place of the old law.

Severability Clause: “If any provision of this act or the application thereof to any person or circumstance is held invalid the invalidity does not affect the other provisions or applications of the Act

which can be given effect without the invalid provision or application, and to this end the provisions of the Act are severable.” This clause protects your bill in case one part of it is found unconstitutional by the courts. Only the unconstitutional part will be removed from your law, and the remainder of your law will not be affected.

Effective Date: This is the date that you want your bill to become effective. Be aware that your effective date needs to be at least 90 days after the Youth LEG.

Finalizing Your Bill

Now that you have a draft for your bill, the next step is getting it into the proper form.

To help you, there is a template available on the Hi-Y/Tri-Hi-Y Website that will help you out submit your bill online.

Check out: (or follow the links from the Home Page) www.lahiy.org

The instructions will walk you through it. We advise all delegates to type their bill using word processing software, then copy and paste the information onto the template provided on the on-line bill submission. You'll want to keep a copy for yourself, and your club sponsor might want you to turn one in to him or her.

BILL FORMAT

Sponsor _____
 Co-Sponsor _____
 Club: _____

Bill # _____
 Committee _____
 Committee Action _____
 Senate Action _____
 House Action _____
 Governor's Action _____

AN ACT

TO: (This is where the title should be placed. The title of the bill is a concise statement of the object of the law.)

BE IT ENACTED BY THE YMCA YOUTH LEGISLATURE OF LOUISIANA
 (This is the Enacting Clause and must appear on every bill.)

SECTION I- SEVERABILITY

BODY OF THE BILL: The body of the bill contains the intentions of the bill stated as clearly and briefly as possible. It should include:

- A. Restatement of title if necessary - any action stated in the title must be restated in the body.
- B. Definition of terms, if needed - Example #1: If you use the term "hazardous material," you will need to indicate the criteria necessary to classify substances as hazardous material.
- C. The provisions of the bill should include some or all of the following:
 1. Changes to be made in the law either by revising, repealing, or adding to a law.
 2. Procedures and standards, means of implementation.
 3. Penalties for violators, means of financing, effective date.
 4. Do not write paragraphs that seek to prove the need or merit of the bill.

SECTION ____

SEVERABILITY CLAUSE: *The second to last section of your bill should read as follows:*

"If any provision of the Act or the application thereof to any person or circumstance is held invalid the invalidity does not affect the other provisions or applications of the Act which can be given effect without the invalid provision or application, and to this end the provisions of the Act are severable."

SECTION ____

REPEALER CLAUSE: The final section of your bill should read as follows: "All laws or parts of laws in conflict herewith are hereby repealed."

2007 PASSED SENATE BILL

SPONSORSean Horridge Nicholas Macaluso	Senate Bill #S063 Committee Senate Y Committee Action PASSED Senate Action PASSED House Action PASSED Governor's Action PASSED
CLUBArchbishop Rummel Hi-Y	

AN ACT

TO: Mandate that there be a .02% property tax in order to raise funds that will be used to promote education and research methods to improve failing schools.

BE IT ENACTED BY THE YMCA YOUTH LEGISLATURE OF LOUISIANA.

SECTION I

Currently, in the state of Louisiana, the public school system is below average in respect to the other states in the United States. Currently, only 16% of the high school graduates over the age of 25 hold a college degree, while the average throughout the country is 25%. The public school system lacks performance results on standardized tests such as the ACT and SAT in the state of Louisiana. The education is suffering throughout Louisiana and requires immediate consideration of educational aid.

SECTION II

The tax money will be used in several different areas. Professionals will be hired, who are educated in public school system, to survey the current status of the state’s academic performance and suggest methods of improvement. Therefore, these supervisors would draw up plans or strategies based on the performance of certain schools to improve its academic excellence.

SECTION III

Improvement of technological instruments, such as computers, projectors, monitors, calculators, laptops, televisions, and other devices and tools would help aid in the academic learning of these failing schools. Also, teachers with more experience in specific fields would also aid in academic improvement. Teachers with masters and doctoral degrees would have a better and more experienced understanding than the common high school teacher, who usually holds a bachelor degree. This bill would allow schools to financially afford these necessities which would act as bridge to academic excellence.

SECTION IV

If any provision of the Act or the application thereof to any person or circumstance is held invalid the invalidity does not affect the other provisions of applications of the Act which can be given effect without the invalid provision or application, and to this end the provisions of the Act are severable.

SECTION V

All laws or parts of laws in conflict hereby repealed.

PROCEDURES

COMMITTEE EXPLANATION

Your bill will be assigned to a Committee. Committee meetings are held on Thursday evening. The first item on the agenda is the first reading of each bill. The secretary will read the bill titles in numerical order. This will continue until all bills in committee are read. Committees have the right to alter the Bill Calendar. This requires a 2/3 majority. Calendars can be altered only once during each Committee Meeting. The time limit for each bill is fourteen (14) minutes. The bills will be presented following committee debate times listed below.

COMMITTEE TIME FRAME

- 2 minutes for Opening Statements
- 2 minutes for technical questions
- 2 minutes for Opponent debate
- 2 minutes for Proponent debate
- 2 minutes for Opponent debate
- 2 minutes for Proponent debate
- 2 minutes for closing statements

Committee time is used to strengthen, amend, combine bills, and determine weaknesses. Committee chairs will rank bills based on debatability, feasibility, research, importance to state issues and presentation. The goal of committee work is to present the best bills on the Floor of the House or the Senate.

Amendments will be recognized only in the second round of opponent/proponent debate. When an amendment is recognized, the bill sponsors must declare it friendly or hostile. Friendly amendments are added to the bill without debate. Hostile amendments are amendments that the bill sponsors do not support. The time limit for amendments is eight (8) minutes in committee. The following time frame will be used in committee for debating amendments:

COMMITTEE TIME FRAME FOR AMENDMENTS

- 1 minute for Amendment Sponsor's Statements
- 1 minute for Technical Questions
- 1 minute for Opponent debate
- 1 minute for Proponent debate
- 1 minute for Opponent debate
- 1 minute for Proponent debate
- 1 minute for Original Bill Sponsor's Statements
- 1 minute for Amendment Sponsor's Closing Statements

YOUR BILL IN THE LEGISLATIVE PROCESS

BILL IN COMMITTEE RANK	
BILL IN HOUSE/SENATE CONSENT CALENDAR	DEAD
PASS	FAIL
	DEAD
BILL IN OTHER HOUSE/SENATE	
PASS	FAIL
	DEAD
GOVERNOR	
SIGN (BECOMES LAW)	VETO
CLOSING JOINT SESSIONS	
OVERRIDE (BECOMES LAW)	FAIL TO OVERRIDE (DEAD)

BILL CONSIDERATION

Prior to Youth LEG, study each bill in your committee thoroughly. Copies of bills received by the deadline will be available online at www.lahiy.org (committee assignments are located in the bill book). The following questions are not only excellent questions to ask about all bills at LEG, but are also the criteria used by the outside expert when nominating bills for outstanding House/Senate Bills. (NOTE: if a bill is not turned in by due date, it is not qualified for an award.)

- Is the bill beneficial to the state and/or taxpayers?
- Is the bill feasible?
- Is the funding available, realistic?
- Are the penalties too harsh, too lenient? Are there other options?
- Where did the bill author obtain his information? Are his/her sources reliable?
- Can anything be done to strengthen the bill?

CONSENT CALENDAR

Presiding officers determine the Bill docket for each session. Bills considered not debatable in committee, but worthy of consideration by the legislature, may be placed on the Consent Calendar during committee hearings.

CONSENT CALENDAR PROCESS

1. Committee members may nominate a bill for Consent Calendar in committee
2. The committee will vote on whether the bill should be placed on the Consent calendar based on two (2) criteria: 1) merit; & 2) debatability.
3. Bills placed on the Consent Calendar will be voted on by the House/Senate. The bill will be read by title only and the author will have one (1) minute for a presentation followed by one (1) minute of technical questions. A vote will follow directly.
6. Bills that officially pass on the Consent Calendar will be given to the Governor to sign or veto.

EXPLANATIONS OF PARLIAMENTARY MOTIONS

1. PREVIOUS QUESTION- To force an immediate vote. (Req. vote- 2/3; non-debatable, may not interrupt speaker.) "Mr. Speaker (President), I move the previous question." This has the effect of cutting off all debate and further amendments which might be offered, and brings membership to a direct vote first upon the pending amendments (if any exist) and then on the main question. The usual reason for calling the previous question is to cut off debate or amendments harmful to the proposition. After the adoption of the previous question, the bill sponsor will have the right to close the debate.
2. POINT OF ORDER- to correct a parliamentary error. (Req. vote- decision of chair; non-debatable; may interrupt speaker.) The presiding officer is in constant charge of the meeting, enforcing the rules of order and principles of Parliamentary Procedure. A member, rising to a Point of Order, must be recognized and then state the point which must pertain to the rules as stated in this manual and nothing else.
3. POINT OF PERSONAL PRIVILEGE- to make a personal request during debate. (Req. vote- decisions of chair; non-debatable; may interrupt speaker.) A member could make this motion if he wishes to be excused from the Chamber. In chambers, please make all points to the Clerk/Secretary of the chamber in order to interrupt debate.
4. POINT OF INFORMATION- To ask information concerning what a speaker has stated, to clarify a question. (Req. vote- decision of the chair; non-debatable; may interrupt speaker.) A member could make this motion if he wishes to clarify a statement made or question asked.
5. SUSPEND RULES
 - A. OMIT/EXTEND DEBATE- To modify the time limits for debate specified in the rules. (Req. vote- majority; debatable; may interrupt speaker.) It is advisable to extend debate when many questions about the bill remain after the time limit has elapsed. A specific length of time must be specified in this motion.
 - B. WITHDRAW A MOTION- To rescind a motion that has been made. (Req. vote- majority; non-debatable; may not interrupt a speaker.) When a motion is before the Chamber, the sponsor may withdraw it by moving its withdrawal. No one but the sponsor of the original motion may move to withdraw it.
 - C. TABLE OR EXTEND- To defer action or consider a tabled motion. (Req. vote- majority; non-debatable; may not interrupt speaker.) This action postpones action on a motion, but it permits the re-introduction of the motion during that or the following session. It also enables the re-introduction of the motion that was placed on the table earlier.
 - D. CHANGE CALENDAR- To take action contrary to standing rules. (Req. vote- 2/3; non-debatable; may not interrupt the rules of order to permit consideration of some pressing matter out of its usual place.)
 - E. REPRESENTATIVE ON SENATE FLOOR/ SENATOR ON REPRESENTATIVE FLOOR- See #3.
6. TO RECESS- to dismiss the meeting for a specific length of time. (Req. vote- majority; debatable; may not interrupt speaker.) This can be used to excuse all members for lunch.
7. TO ADJOURN- to dismiss the meeting. (Req. vote- majority; non-debatable; may not interrupt speaker.) This officially ends the meeting. A specific time for adjournment must be included in the motion.

8. TIME FOR REASSEMBLING- to arrange time of next meeting. (Req. Vote- majority; debatable; may interrupt speaker.) This informs members of the time they must return to the Chamber.
9. YIELDING- only the primary speaker, i.e. the person initially recognized by the chair, may yield his time to one other speaker. If time still remains after the speaker who was yielded to has spoken, time must be yielded back to the chair. The chair will then select another speaker to whom to yield time or proceed to the next round of debate.
10. FINAL PASSAGE OF AN AMENDMENT- To close debate on the amendment currently under consideration. (Req. vote- 2/3; non-debatable; may not interrupt speaker.) "Mr. Speaker, I move to final passage of this amendment." This has the effect of closing debate on the amendment, but not the bill as a whole. It provides an alternative to the movement of the previous question, which also closes debate on the bill as a whole.

TIME LIMITS ON DEBATE FLOORS OF HOUSE & SENATE

BILL SPONSOR'S OPENING STATEMENT

3 MINUTES

1. Sponsor may use all three (3) minutes.
2. Sponsor may use part and yield rest to co-sponsor, technical questions, closing statements or the chair.

TECHNICAL QUESTIONS

2 MINUTES

Technical questions are questions that can be answered with a yes, no, number, or statistic. Speakers may ask technical questions to clarify the bill. The presiding officer can deem the question out of order if it is considered debatable. Debatable questions are not allowed during this time frame.

Example of a technical question: How much money will be allocated to the Green Building Fund?

Example of a non-technical question: Why do you agree with the war on terrorism?

1. Sponsor may use all two (2) minutes and any remaining time from opening statement.
2. If time remains, the chair can:
 - A. Yield to questions
 - B. Waive remaining time
 - C. Add time to closing

INTENT SPEECHES

4 MINUTES

1. The Governor's Cabinet, or candidates for State Board Officers only are allowed to give intent speeches.
2. Once the docket has been announced up until the 1st reading of the bill, a speaker may sign up for a pro or con intent speech.
3. During this time one con and one pro speech will be made.
4. Intent speeches are limited to two minutes each.

OPPONENT AND PROPONENT TIME

18 MINUTES

Opponent and proponent time will alternate. Opponent will begin by being recognized and the person recognized will be able to yield to questions, a legislator, the sponsor, or the chair after speaking. This opponent and proponent time will continue for a total of three rounds. The speaker may ask questions of the author during debate if the author consents. If the speaker chooses to speak after asking questions of the author, he must reserve his right to speak before beginning the questions.

Opponent Speaker	3 minute
Proponent Speaker	3 minute
Opponent Speaker	3 minute
Proponent Speaker	3 minute
Opponent Speaker	3 minute
Proponent Speaker	3 minute

***Amendment time begins after the first round of debate and ends after the third round of debate.**

AMENDMENT DEBATE AND VOTE

9 MINUTES

Amendment Sponsor's Statements	2 minutes	
Technical Questions		1 minute
Opponent Speaker		1 minute
Proponent Speaker		1 minute
Opponent Speaker		1 minute
Proponent Speaker		1 minute
Original Bill Sponsor's Statements		1 minute

Amendment Sponsor's Closing Statements

1 minute

AMENDMENT VOTE

BILL SPONSOR CLOSING STATEMENT

2 MINUTES

Time may be yielded to the co-sponsor.

FINAL READING OF BILL AND VOTE

- If Presiding Officer is in doubt, he can call for a standing vote.
- If Legislators feel the vote is too close to call, they may call "division", in which case, the Presiding Officer will be required to call for a standing vote.

FLOOR DEBATE

PART A

- SPEAKER (PRESIDENT):** "Will the clerk (secretary) please read Bill # ___ by title only." (The bill sponsors go to the front of the chamber.)
- CLERK (SECRETARY):** Reads the bill by title only (noting any changes made during the committee hearing, i.e. additions, deletions). This is referred to as the second reading of the Bill. (The first reading was in committee.)
- SPEAKER (PRESIDENT):** "The sponsor has 3 minutes to present the bill and two minutes for technical questions. AMENDMENTS ARE NOT IN ORDER."
- SPONSOR/CO-SPONSOR:** Begins presentation of bill by stating name and club. The Sponsor may yield the floor to the Co-Sponsor, BUT NOT TO ANYONE ELSE. When the opening statement is finished, the Sponsor will say: "I am now open to technical questions."
- SPEAKER (PRESIDENT):** "Technical questions are now in order. The Chair recognizes _____ (state legislator's name)."
- LEGISLATOR:** States name and club from seat and immediately addresses the technical question to the Sponsor.
- After the Sponsor's/ Co-Sponsor's reply, the Chair continues to recognize other Legislators until time is called (after 2 minutes).
- SPEAKER (PRESIDENT):** "Are there any intent speakers, Mr. Clerk (Secretary)?"
- CLERK (SECRETARY):** "Yes/No" If yes, "The intent speaker is _____." If no, "There is no intent speaker."
- SPEAKER (PRESIDENT):** (If yes,) "The Chair recognizes _____. You have 2 minutes for Pro/Con Debate."
- INTENT SPEAKER:** Intent speaker goes to front of chamber. States name, club and position and addresses speaker.
(The Chair first recognizes a con intent speaker and then a pro intent speaker. After intent speakers, debate proceeds...)
- SPEAKER (PRESIDENT):** "Is there anyone who wishes to speak in opposition to this bill?" (The presiding officer recognizes a Legislator.)
- LEGISLATOR:** States name and club. "I wish to speak in opposition to this bill."
- SPEAKER (PRESIDENT):** "You have 3 minutes."
- LEGISLATOR:** Moves to the front of the Chamber, states name and club again. Within the 3-minute time limit, the legislator can:
1. Use all of the time.

2. Use part of the time and yield the remaining time to another legislator by stating "I yield my time to _____ (name)."
3. Use part of the time and yield the remaining time to questions from the floor by stating "I yield the rest of my time to questions." or responding "yes" when asked, "Will the speaker yield to a question?"
4. Use part of the time and waive the remaining time by stating "I waive the rest of my time."
5. Use part of the time and yield the remaining time to the sponsor of the bill.

PLEASE NOTE: The process continues until a total of 3 opponent and 3 proponent speaking times have been heard. Debate takes place on an alternating basis (opponent/ proponent/ opponent...) each with three minutes to make a presentation. After the 1st proponent speaks, the presiding officer announces that Amendments are in order. After the third proponent speaks, the presiding officer announces that AMENDMENTS ARE NO LONGER IN ORDER." Upon conclusion of the last proponent's remarks, the presiding officer continues...

HOW TO SUBMIT A FLOOR AMENDMENT:

While the debate described in Part A is underway, you may submit an amendment by following this procedure:

1. Ask a page for an amendment form.
2. Complete the amendment form.
3. Ask a page to deliver the amendment to the clerk (secretary).
4. This must be accomplished during the time that the Chair has declared that "Amendments are in order."

HOW AMENDMENTS ARE SELECTED FOR FLOOR DEBATE:

1. Presiding Officer and Floor Leader, determine which amendment would do the most to strengthen the bill and would also be the most debatable.
2. The number of amendments debated will be ultimately determined by the presiding officer based on relevance and time constraints.

CLERK (SECRETARY): Reads the amendment. The Amendment Sponsor goes to the front of the Chamber.)

SPEAKER (PRESIDENT): The Amendment Sponsor has 2 minutes to present the amendment and 1 minute for technical questions.

AMENDMENT SPONSOR: States name and club, gives presentation on amendment ends with statement, "I am open to technical questions."

SPEAKER (PRESIDENT): "Technical questions are now in order. The Chair recognizes _____ (name)."

LEGISLATOR: States name and club from seat and immediately addresses the technical question to the Amendment Sponsor. After the Amendment Sponsor's reply, the Chair continues to recognize other legislators until time is called (after 1 minute).

SPEAKER (PRESIDENT): "Is there anyone who wishes to speak in opposition to this

amendment?" (Refer to debate in Part A. The same order of events takes place for an amendment except the word "amendment " is submitted for the word "bill" and the time limit is different- 2 Opponents/ 2 Proponents- 1 minute each; Bill Sponsor- 1 minute; Amendment Sponsor- 1 minute.)

Following the last proponent's remarks, the Presiding Officer continues...

- SPEAKER (PRESIDENT): The Bill Sponsor has 1 minute. (Sponsor moves to front.)
- BILL SPONSOR: States name and club, and presents his position on the amendment.
- SPEAKER (PRESIDENT): The Amendment Sponsor has 1 minute to summarize. (Sponsor moves to front of chamber.)
- AMENDMENT SPONSOR: States name and club and makes closing remarks.
- SPEAKER (PRESIDENT): "Will the Clerk (Secretary) please read the amendment?"
- CLERK (SECRETARY): Reads the amendment.
- SPEAKER (PRESIDENT): We will now move to a vote on the amendment by _____ (Amendment Sponsor). All those in favor of this amendment signify by saying "Aye". All those opposed signify by saying "Nay". Raps gavel and announce outcome of vote on amendment.

PART B

- SPEAKER (PRESIDENT): The Sponsor of the Bill now has two minutes for his closing statements. (Sponsor moves to front of chamber)
- BILL SPONSOR: States name and club, and give closing statements. Time may be yielded only to Co-Sponsor; no questions allowed.
- SPEAKER (PRESIDENT): Bill # ____ will now be read for a third time by title only and placed on final passage.
- CLERK (SECRETARY): Reads the Bill by title, noting any amendments that passed.
- SPEAKER (PRESIDENT): We will now move to a vote on Bill # _____. All those in favor signify by saying "Aye". All those opposed signify by saying "Nay".

PLEASE NOTE if the Presiding Officer is in doubt, he can call for a standing vote, or by machine in Chambers. If Legislators feel the voice vote is too close to call, they should call out "division" and the presiding officer will be required to call for a standing vote.

- SPEAKER (PRESIDENT): Raps gavel and announces outcome of vote. "By your vote, you have passed (failed) Bill # _____."

PREMIER DELEGATION

Premier Delegations are those delegations who have met the following criteria. Premier Delegations will be named at the closing ceremony and listed on the Conference book the following year.

1. Bills, applications and fees in (to the conference office in Baton Rouge, LA) by the posted deadline.
2. 100% Attendance at all roll calls
3. Overall behavior of delegation (code of conduct)
4. Participation at all schedule events

No more than one bill on the same topic

ELECTIONS & STATE OFFICERS

ELECTION OF STATE OFFICIALS

Each district will have the option of electing one (1) candidate for the state offices of Governor, Speaker of the House and Senate President at its Pre-LEG training session. The candidates selected at the Pre-LEG session will run against each other for the aforementioned state offices at Youth Legislature. Those elected will serve in their official capacities during the next year's session of Youth Legislature.

STATE POSITIONS

Governor's Race:

1st place- Louisiana Youth Legislature Governor

Lt. Governor's Race:

1st place – Louisiana Youth Legislature Lt. Governor

House Speaker and Senate President Races:

1st place- Speaker of the House or Senate President

2nd place- Speaker Pro-Tem or President Pro-Tem

3rd & 4th place- House Floor Leader or Senate Floor Leader

PDT Presiding Officer

Chief Justice

Paper Press Editor

Video Press Editor

Secretary of State –appointment by Advisory Committee through an application process (applications due at Pre-LEG)

ELECTION PROCEDURES

PRE-LEG:

At Pre-LEG, each Hi-Y AND Tri-Hi-Y club may cast two votes for the candidate(s) of its choice. (The votes may be for the same candidates or split for two different ones.)

Each delegation will be allowed to select one representative to cast their club's votes. This representative must meet with the delegation prior to voting and **must vote** for the candidate or candidates selected by the delegation.

YOUTH LEGISLATURE:

Voting booths from the Registrar of Voters Office will be used for individuals to cast their ballots at the Youth Legislature conference for the election of the Governor, Lt. Governor, President of the Senate and Speaker of the House.

RUNNING FOR STATE OFFICE

(Governor, Lt. Governor, House and Senate)

All candidates for Governor, Lt. Governor, President of the Senate or Speaker of the House must provide a photo for the Youth LEG bill book. It is important that the picture meets the following guidelines:

- Head and shoulders formal photo
- Plain background (no Christmas trees or amusement parks)
- Sharp picture in either color or black and white
- Males must be dressed in a collared shirt, tie and sport jacket
- Females in business attire

If the candidate does not have an appropriate picture, it is recommended that they go to a passport photo photographer who can provide the shot on short notice. General speaking, the size of the photo is not too important, although it should be at least wallet size. Photos may be mailed to the conference office or emailed to LA.YouthandGovernment@gmail.com.

NOTE – Governor and Lt. Governor candidates will each prepare a commercial video for their candidacy. Each Governor video is not to exceed 1 minute in length, and the Lt. Governor video is not to exceed 45 seconds in length. The videos may not have endorsements from current State Officers. Videos must be received by the conference office with registration materials.

1. All candidates must have a minimum of one year Youth LEG experience. Candidates for Governor must be a rising senior. All other candidates must be rising junior or senior.
2. Candidates must declare candidacy during Pre-LEG and sign an intent-to-run form. (See page 42)
3. District Candidates are selected at Pre-LEG using the "two vote system".
4. Elections are held the second day of the conference.
 - A. Each candidate must have a nominator. The nominator may not be a State officer.
 - B. Votes will be tabulated and the winners will be announced at the closing session.
5. Candidates for Governor and Lt. Governor may speak at any time in any committee when recognized by the chairman. However, when the House and Senate are in session, candidates may only be recognized to speak during intent speeches. Governor's candidates will be allowed a maximum of two (2) Senate intent speeches, three (3) House speeches, and one (1) PDT speech. Lt. Governor candidates will be allowed a maximum of one (1) Senate intent speeches, two (2) House speeches, and one (1) PDT speech.
6. Candidates must submit school photo and a ½ typed page article on why they want to run for office and their qualifications. This will be placed in the conference bill book.
7. Candidates for Senate President must attend Youth Legislature as Senators and co-sponsor bills.
8. Candidates for Speaker of the House must attend Youth Legislature as Representatives and co-sponsor bills.
9. Candidates for Senate/House will be allowed to visit both chambers (Navy & Gold) so as to gain exposure in both halves of their respective chamber.
10. Candidates must have attended YMCA Louisiana Youth Legislature before.
11. Candidates are not allowed to serve as a Committee Chair.

(NOTE: Campaign limit is \$20. No handouts of any kind will be allowed. Candidates may hang only one (1) standard size poster and only one banner no larger than 3' X 6' in the general assembly room during registration. Banners exceeding that size will be removed. Only the candidate may wear a button to advocate his candidacy. Any additional campaign paraphernalia will be confiscated.

ELECTION PROCESS

If an officer is unable to fulfill his or her duties at the conference to which he/she has been elected, the elected assistant to that position will fill the office. If there is no former candidate able to fulfill that office, the State Director will appoint a replacement.

RESPONSIBILITIES OF YOUTH LEGISLATURE STATE OFFICERS

ALL STATE OFFICERS ARE REQUIRED TO ATTEND THE STATE OFFICER TRAINING. If an officer is unable to attend, the elected assistant to that position will fill the office at the conference. All elected officers will be notified when the date is set, and the date will be posted on the YMCA Louisiana Youth & Government website. Elected officers are also required to attend three conference planning meetings in Baton Rouge (dates are set by the elected officers at the Officer Training).

GOVERNOR (elected by all delegates to Youth Legislature)

1. Attend the YMCA Youth Governor's conference in Washington, DC. The conference is usually held the second week of June, but dates will be provided to Governor's candidates as soon as they are available to the state office. If you are unable to attend, the elected assistant will fill the office at the conference.
2. Set the tone for Youth Legislature by delivering an opening address to all delegates.
3. Assist the State Director with the planning of functions at Youth Legislature.
4. Preside over Thursday afternoon opening session.
5. Sign or veto each bill passed by the House or Senate, before their closing joint session.
6. Close Youth Legislature with a State of the Union Address, summarizing the accomplishments of the Legislature and reporting his/her action on bills passed by the Legislature.
7. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
8. Select two (2) Governor Aides and no more than eight (8) cabinet members with the approval of the State Director.

LT. GOVERNOR (elected by all delegates to Youth Legislature)

1. Assist the Governor in the execution of his duties.
2. Serve as liaison between the Governor and PDT.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
4. Oversee and attend all functions of the Novitiate Program.
5. Select two (2) cabinet members with the approval of the State Director.

SECRETARY OF STATE (appointed through application process)

1. Assist the Governor in the execution of his duties.
2. Oversee public relations and secure speakers.
3. Check qualifications of candidates.
4. Acts as Commissioner of Elections
Ensure that House and Senate elections are adhering to election guidelines.
5. Ensure Governor Candidates keep appointments with conference director.
Schedule Governor Candidates to visit other programs.
6. Serve as facilitator at CLC meetings.
7. Serve as a liaison between State Officers and the Governor.
8. Supervise the activities of Pages, House and Senate staff, and Governor's aides.
9. Arrange interviews between state position candidates and members of the press.
10. Serve as a State Hi-Y Officer and assist in training and other statewide activities.

SPEAKER-OF-THE-HOUSE (elected by all members of the House)

1. Preside over the sessions of the House of Representatives.
2. Preside over Opening Joint Session of the House.
3. Serve as state Hi-Y Officer and assist with training and other statewide activities.
4. Determine docket after committee meetings.

SPEAKER PRO-TEM OF THE HOUSE (runner-up in election of Speaker)

1. Preside over sessions of the other House of Representatives.
2. Assist Speaker with his duties.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PRESIDENT OF THE SENATE (elected by members of the Senate)

1. Preside over sessions of the Senate and Closing Joint Session of the House and Senate. (Vetoes may only be overridden when the Senate President presides over a joint session of the House and Senate.)
2. Serve as a State Hi-Y Officer and assist with training and other statewide activities.
3. Determine docket after committee meetings.

PRESIDENT PRO-TEM OF THE SENATE (runner-up in election of Pres.)

1. Preside over sessions of the other Senate
2. Assist the President with his duties.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

FLOOR LEADER- HOUSE & SENATE (2nd & 3rd runners-up in respective races)

1. Preside over sessions in House/Senate when presiding officer is absent.
2. Serve as parliamentarian for the respective chamber.
3. Help with the amendment process during the time the chamber is in session.
4. Act as a monitor between Committee Process and Floor Action.
5. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PDT PRESIDING OFFICER (elected by PDT)

1. Preside over sessions of the PDT.
2. Serve as liaison between the PDT and the House and Senate.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

CHIEF JUSTICE (Elected by members of the Supreme Court program)

1. Preside over sessions of the Supreme Court Program.
2. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

PAPER PRESS EDITOR (elected by paper press)

1. Serve as editor of the newspapers published throughout the conference.
2. Delegate all journalistic assignments.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

VIDEO PRESS EDITOR (elected by video press)

1. Delegate all video assignments.
2. Edit the video presented on the final day.
3. Serve as a State Hi-Y Officer and assist with training and other statewide activities.

FORMS

Club Registration Cover Sheet

(DUE: January 5, 2009)

Club: _____

Advisor: _____

Advisor's Cell Phone : _____

Total Number of Students: _____

Total Number of Advisors: _____

Total Amount Enclosed: _____

Total T-Shirt:

Youth Sizes: S___M___L___

Adult Sizes: S___M___L___XL___XXL___

Please attach a typed rooming list (pg 53) or email to LA.YouthandGovernment@gmail.com

Please send the following with this registration form:

Code of Conduct Form For Each Student Attending – pg #50

Total Number of Code of Conduct Forms: _____

**2009 YMCA Youth Legislature
Registration Form**
(DUE: January 5, 2009)

Club: _____

Advisor: _____

Advisor's Cell Phone : _____

CLC REPRESENTATIVE NAME _____

SENATE SEATS – TOTAL ALLOCATED TO YOUR CLUB _____
(2 Delegates per seat)

1. _____ / _____

HOUSE SEATS – TOTAL ALLOCATED TO YOUR CLUB _____
(2 Delegates per seat)

1. _____ / _____

2. _____ / _____

3. _____ / _____

4. _____ / _____

5. _____ / _____

6. _____ / _____

7. _____ / _____

COMMITTEE CHARIMAN – (Selected by application. Must submit a bill)

1. _____

2. _____

3. _____

4. _____

2009 YMCA Youth Legislature Registration Form (Cont.)

Club: _____

Advisor: _____

PDT – (Must submit research findings)

1. _____
2. _____

PRESS DELEGATE – (Selected by application.)

1. _____ VIDEO ___ PAPER___ PHOTOGRAPHER___
2. _____ VIDEO ___ PAPER___ PHOTOGRAPHER___

SUPREME COURT – (Selected at Pre-LEG by District)

1. _____
2. _____

NOVITIATE DELEGATES – 10 PER CLUB (Must submit a bill)

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

2009 YMCA Youth Legislature Registration Form (Cont.)

Club: _____

Advisor: _____

COURIERS/AIDES/ETC (Elected at Pre-LEG by District)

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

CANDIDATES – (Elected at Pre-LEG by District)

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

STATE OFFICIAL - (Elected last year)

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____

NAME: _____ POSITION: _____